

Daily: Masses
 Monday 7pm
 Tues, Thurs, Fri 12 Noon

Weekend: Saturday 5:30pm
 Sunday 8:30am & 11am
 1:00pm (Spanish)

Holy Days: 12 Noon & 7:00pm

Confessions
 Monday 8:15pm
 Saturday 4:30-5:10pm
 (and by appointment)

Exposition of Blessed Sacrament
Saturday 4:15-5:15pm

St. Margaret Mary Catholic Church

102 Andrews Place

Swannanoa, NC 28778

Office: (828)686-8833

Email: stmmc@charter.net

St. Margaret Mary Catholic Church

Stewardship Opportunities

Directory

2013

“Come Follow



Youth Ministry

Coordinator: Angel Sanchez 828-683-3193

Bringing You Closer to God: This ministry brings the member closer to God through the experience of community, faith and worship and service.

Duties: The ministry is with youth (grades 9-12) by youth and for youth. Responsibilities vary as the ministry strives to be sure the needs of the youth are met. Areas of focus include: community life, service, leadership development, and prayer and worship.

Time Commitment: Youth meet each week for approximately 2 hours. Adult assistance is needed for chaperoning service projects, activities and occasional transportation.

Stewardship Support: The director of religious education and diocesan youth ministry personnel are available for training and support. The pastor is involved in this ministry as time permits and will also support youth and adult participants.

A Message From Our Pastor

The year 2013 is a wonderful time to think about recommitting ourselves to the stewardship to which we are all called. By giving our time, talent and treasure in faithful service to God we fully participate in the lives for which we have been chosen. Ministries and activities at St. Margaret Mary Catholic Church truly reflect the needs of our parish and community.

We hope you will join us as we continue to discover new ways to be faithful to God's call. Enjoy exploring the many opportunities present within this booklet for becoming closer to God through prayer and service.

Please feel free to contact the coordinator of the ministry or ministries in which you are interested.

Fr. Matt Leonard

A Message From The Stewardship Committee

There is much work that needs to be done in our community and our world today. Sometimes we may wonder, "What are my gifts and what can I do with them?"

As you read through this directory, please prayerfully consider the ministry that might be right for you and discern where God can best use your gifts. If you haven't volunteered for anything before, remember our Lord's words: "Do not be afraid!" When you give of yourself, your time and your talent, you will be deeply blessed.

Peace to you always!

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Usher

Coordinator: Julie Nicholson: 828-669-6067

Bringing You Closer to God: This ministry is a genuine fellowship with your parishioners. As an usher you minister compassion, love, friendship, and godliness. You are the smile that welcomes your fellow parishioners before Mass and the warm wishes for an upcoming week after Mass.

Duties: Greet parishioners, take up and secure collections, facilitate presentation of the Eucharistic gifts which will include selecting at least two people to bring the gifts forward, coordinate the flow of traffic during communion, distribute bulletins, and close down the church after Mass. Your duties might also include any special needs of those attending Mass.

Time Commitment: Your commitment to this ministry is limited to the number of times you are scheduled to usher. This is typically limited to one or two times a month.

Stewardship Support: The Usher Ministry Coordinator will assist in training new ushers. As an usher you support one another in a partnering assignment. There are two ushers for each Mass.

* Denotes a Community Ministry

Swannanoa Valley Christian Ministries

Coordinator: Rosie Palmisano: 828-669-0955

Bringing You Closer to God: By giving your time and talent to this community ministry, you are serving the poor and needy in the Swannanoa Valley. You are truly “giving back” and it is such a blessing. You also are blessed by representing St. Margaret Mary and the Catholic faith to the entire community in doing God’s work.

Duties: Varied duties depending on what is needed by SVCM at the time.

Time Commitment: Generally there are myriad volunteer opportunities but most people select a regular day each week where they can give an hour or two of their time.

Stewardship Support: The ministry coordinator and those working at SVCM will provide the necessary orientation and guidance to anyone who would like to assist with the various projects and outreach programs.

Additional Details: This community ministry is made up of a wonderful group of people who enjoy the work that they do. SVCM is well organized and dedicated to serve all of those in need.

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*Denotes a Community Ministry

Altar Server

Coordinator: Tony Lazaro: 828-298-1732

Bringing You Closer to God: Being an altar server allows the individual to be an integral part of experience and sharing God's presence through the Mass.

Duties: Arrive for assigned Mass 15 minutes early. Dress, light candles, check that all appropriate equipment is ready, receive instruction from the priest on special needs of the day. Serve Mass, generally with one or more other servers.

Time Commitment: Suggested to serve one weekend Mass each month at a minimum.

Stewardship Support: Complete training and orientation is provided as well as periodic training updates and review as needed. New servers are partnered with experienced servers until new servers are comfortable.

Additional Details: Individuals of all ages are encouraged to participate in the ministry as long as they have made their First Communion. This is a great opportunity for a parent and child or for couples to participate in a ministry together.

St. Vincent de Paul Society

Coordinator: Open

Bringing You Closer to God: The St. Vincent de Paul Society is a group dedicated to spreading the Gospel message through acts of charity to the less fortunate. Through generous donations of the Church, our conference at St. Margaret Mary provides financial aid, operates a food pantry and makes home visits to those who call for assistance.

Duties: There are several different opportunities for volunteers: casework, food delivery, and returning calls are a few examples.

Time Commitment: The time is up to each individual volunteer. There are one or two meetings per month that all volunteers are encouraged to attend.

Stewardship Support: Current St. Vincent de Paul Society volunteers will help new members get acclimated to the role they prefer.

Additional Details: This organization is an international organization affiliated with the Catholic Church that has served the least among us for over 150 years.

Stewardship Committee

Coordinator: Open

Bringing You Closer to God: Service, dying to self, is what the Paschal Mystery is all about.

Duties: Assist all ministry coordinators in their efforts within the parish. Attend meetings as they are announced.

Time Commitment: Minimum of an hour each month to work on the current initiatives and projects.

Stewardship Support: Our pastor and the ministry coordinators will assist all who decide to join this committee.

Altar Society

Coordinator: Open

Bringing You Closer to God: We prepare the table for the Lord's sacrifice through our work in caring for the altar linens. By doing this we touch all our communicants and Mass attendees.

Duties: Main responsibility is picking up, laundering and ironing linens used on the altar for liturgical celebrations. The coordinator manages the floral requirements and ensures that old arrangements are removed and replaced. Members may also be called upon to assist with altar needs for special feasts and services.

Time Commitment: The number of stewards in this ministry will determine the frequency of scheduling. Currently you would be called upon 3 or 4 times per year.

Stewardship Support: New participants are always paired with an experienced member. A demonstration and diagram sheets are provided.

Additional Details: The small altar linens (corporals, purificators, finger towels) are picked up by the assigned committee person after Mass on the weekend. They are taken home, washed (sometimes requiring pretreatment to remove stains), ironed, folded in the proper way and then returned to the church on the following weekend. Altar cloths are changed monthly, washed, ironed and hung on hangers provided in the sacristy room to the right of the altar. This is not a physically demanding job—the linens are mostly small and easily handled. This ministry does not require a great deal of time but it is an important contribution to our liturgical celebrations.

Bereavement Committee

Coordinator: Jean Plaisance: 299-8062

Bringing You Closer to God: Members of the Bereavement Committee provide assistance to grieving families with meals and friendship after services.

Duties: Bereavement ministers coordinate and set up a post funeral meal as necessary. Team captains provide direction for those serving.

Time Commitment: Bereavement ministry time is dependent on the funeral schedule.

Stewardship Support: Bereavement team captains will assist new ministry members and provide guidance.

Additional Details: This ministry is extremely rewarding with a minimal time commitment.

S.A.G.E. (Senior Age Group Extraordinaire)

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Coordinator: Kim Latta: 828-669-0989

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Bringing You Closer to God: This organization gives seniors an opportunity for food, fun and fellowship. Sharing successes, struggles and praying together brings us all closer to God.

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Duties: Attend monthly SAGE fellowship gatherings on the third Wednesday of every month in the parish hall.

Time Commitment: Two and a half hours each month.

Sacristan

Coordinator: Tony Lazaro: 828-298-1732

Bringing You Closer to God: This is a “servant’s” ministry. Someone who is loyal, has Martha’s hands but Mary’s heart. Preparing for all to dine at the Lord’s table is an honor and a blessing.

Duties: Sacristans assist in the preparation for Mass and other celebrations by placing vessels and cloths for Mass on the credence and gift tables. After Mass the Sacristan purifies the sacred vessels and returns them to their proper places. Sacristans should arrive at Mass 45 minutes early to setup and then remain after Mass to clean up.

Time Commitment: Depends on Mass assignments and need for other Liturgies.

Stewardship Support: Training is offered by the pastor and ministry coordinator. New Sacristans can shadow a current Sacristan for several Masses in order to fully understand the responsibility.

Buildings Maintenance

Coordinator: Kim Latta: 828-669-0989

Bringing You Closer to God: Working with the parish sexton to keep our building and grounds maintained brings you closer to God since you are taking care of His house.

Duties: Handle minor maintenance needs of church buildings and grounds, i.e. carpentry, plumbing, electrical, mechanical, etc.; act as liaison between pastor and contractors for major initiatives, i.e. roofing, paving, electrical, painting, etc.; organize and oversee work parties as needed.

Time Commitment: Varies depending on the project. Sexton will provide volunteers with the time expectation when a project is initiated.

Stewardship Support: Head Sexton will provide necessary guidance for all volunteers interested in this ministry.

Additional Details: This ministry is excellent for people who have skills they would like to use to help maintain our facilities. Much of this work would otherwise have to be paid for with parish funds. This ministry works closely with the Grounds and Beautification Committee.

Catholic Social Services

Coordinator: Alisa Bowman: 828-255-0146

Bringing You Closer to God:

Duties:

Time Commitment:

Stewardship Support:

Additional Details:

Rite of Christian Initiation of Adults (R.C.I.A.)

Coordinator: Jean Plaisance: 828-299-8062

Bringing You Closer to God: Team members and participants both continually learn more about faith. This activity provides an opportunity for ongoing study and learning through sharing.

Duties: RCIA team members help develop and implement programs of faith development for inquirers and for those continuing on toward entry into the Church.

Time Commitment: 1½ hours per week during the school year.

Stewardship Support: Team members have access to diocesan training. All participants are supported by persons within the parish, including the pastor and team members.

Additional Details: RCIA team members encourage inquiry and faith development among adults especially those wanting to know more about becoming part of the Catholic faith community.

Respect Life Ministry

Coordinator: Rose Marcaccio: 828-686-7535

Bringing You Closer to God: Members of the parish have started the Spiritual Adoption of daily fasting and praying for the unborn child and its parents. Fasting and praying for the Respect Life for the unborn and elderly is our objective.

Duties: Volunteers are needed to lead the rosary. When new programs are planned, members of the Respect Life Committee are notified.

Time Commitment: We say the rosary at 5:15 on Saturdays, and at 8:00am and 12:00 noon on Sundays.

Stewardship Support: The Asheville Vicariate provides direction.

Additional Information: We will need help to plan a baby shower in June, with gifts going to worthy charities that help the mothers and fathers with getting settled and educated, child care, budgets, etc.

Extraordinary Minister of Holy Communion

Coordinator: Nancy Neibauer: 828- 669-0468

Bringing You Closer to God: The sharing of the Body and Blood of Christ brings us into communion with God and each other. Though many, we are one body because we share the one bread and one cup.

Duties: Arrive 15 minutes before Mass, go to the Sacristy to confirm your arrival, put on the Minister of Communion cross and be ready to approach the altar at the appropriate time to begin serving the Eucharist.

Time Commitment: You would probably be scheduled 1 or 2 times per month. If you cannot serve at the scheduled time, you should call a substitute. You may also be asked to serve if the assigned ministers have not arrived.

Stewardship Support: Training is required prior to serving as an Extraordinary Minister. The Ministry Coordinator will assist with training schedules. Our Pastor, Deacon and the Ministry Coordinator are available to answer questions.

Additional Details: This ministry requires some prayerful consideration and knowledge of what the Eucharist means to our faith community. All Extraordinary Ministers must be in full Communion with the Catholic Church.

Faith Formation

Coordinator: Bea Madden: 828-279-3932

Bringing You Closer to God: Through a sharing of faith the catechist not only assists others in a deeper understanding of God, but grows in her/his own faith as well.

Duties: Duties of the catechist include promoting knowledge of the faith, liturgical education, moral formation, teaching others to pray, education for community life and service promotion.

Time Commitment: Time commitments vary depending on the role you play in Faith Formation. Teachers (catechists) teach weekly for 1.5 hours during the school year. Substitute teachers and classroom volunteers may be called upon when needed. Particular talents may lend themselves to enriching the faith formation experience on a one-time basis.

Stewardship Support: The Diocese of Charlotte offers certification at three levels. Training is available within the local area and the Faith Formation Coordinator offers support. Lesson plans are provided for each class session based on children's age levels. Suggested activities and materials are also provided.

Additional Details: This ministry includes preparing children to receive the sacraments at the appropriate age. Sacramental prep rarely include activities outside of the regular classroom schedule.

Prison Ministry at the Swannanoa Correctional Center for Women

Coordinator: Mary Leonard White: 828-669-4543

Bringing You Closer to God: Any experience that brings you close to God's children in need brings you closer to God Himself. St. Teresa of Avila said "Christ has no body now on earth but yours, yours are the only hands with which He can do His work." Prison ministry truly is His work.

Duties: This ministry offers a variety of duties. Driving a woman to WalMart or to Mass on Sunday are just two examples. Visiting with these women is a blessing. Being Christ's ears and listening to their stories is a great service. Inmates cover their own expenses for outings. Destinations for outings vary and are restricted. The best outing, of course, is to bring an inmate to Mass at St. Margaret Mary.

Time Commitment: As little as an hour a month up to as much time as you would like to give.

Stewardship Support: There are two evening training sessions scheduled quarterly. The new volunteer shadows an experienced volunteer during the training period.

Additional Details: SCCW is a minimum security prison and the inmates have earned the privilege of being there. When they have earned a Level 2 classification, they have permission to leave the facility on passes with trained female volunteers. This is a vital part of rehabilitation that reintroduces the women to the real world after their time in prison. Passes are arranged through the Correctional Center.

Prayer Chain

Coordinator: Carolyn Dickenson: 828-298-3670

Bringing You Closer to God: The Prayer Chain alerts volunteers of the need for prayer for a special intention or crisis. Prayer alone brings us closer to God and by offering prayers for others we are doubly blessed.

Duties: The Prayer Chain coordinator begins the chain of prayers with a phone call after a request for specific prayer intentions. The deacon coordinates an e-mail prayer chain.

Time Commitment: The prayer ministry time is dependent on the number of prayer requests.

Stewardship Support:

Additional Details: This ministry is extremely rewarding with a minimal time commitment.

Grounds Beautification Committee

Coordinator: Open

Bringing You Closer to God: Working with the earth brings a true satisfaction and sense of accomplishment.

Duties: Those involved in this activity will work with the outdoor facilities of the parish. This may include trimming, planting, trash pickup etc.

Time Commitment: Parish work days are scheduled twice a year. Special projects may offer opportunities for additional service.

Stewardship Support: This work is truly “hands-on” ministry. Training is provided on site and no experience is necessary.

Additional Details: Those active in this ministry should have a strong desire to be part of a group. Volunteers must provide their own work clothes, gloves/boots, depending on activity.

Knights of Columbus

Coordinator: Don Quarles: 828-669-4101

If you are a practicing Catholic man, age 18 or older, we invite you to join this leading organization of Catholic Laymen. We are the largest Catholic Lay organization in the world, with more than 1.75 million members and 14,000 councils worldwide. We are known for standing in solidarity with our priests and bishops and for our unwavering support for the sanctify of life from conception until death.

Being a Knight is more than camaraderie; it is being involved with your community; it is supporting your local Catholic church while enhancing your own faith; it is about protecting and enhancing your family life.

Time Commitment: Varies

Stewardship Support: Fellow Knights support each other and assist new Knights when they join.

Additional Details: Whether it is through support of local athletic programs, sponsoring of special events, or even planning and hosting religious or social events, Knights serve as valuable role models for other Catholic men, as well as mentors for all our children. Hopefully, it is a source of inspiration for future generations of Knights.

Peace and Justice Ministry

Coordinator: Ed Sacco 828-686-8791

Bringing You Closer to God: The members of the Peace and Justice Ministry bear witness to our faith through prayer, study, listening, sharing and action. Our commitment is to adhere to the radical teachings of the non-violent Jesus, as reflected in the Sermon on the Mount, and to live these same teachings in our homes, parishes and wider communities.

Duties:

- 1) Be a visible witness to the Sermon on the Mount.
- 2) Educate ourselves.
- 3) Share with our youth and adults the New Testament values of the non-violent Jesus.
- 4) Be witnesses to a vision of real peace and equality for all by working actively in our homes, parishes, and larger communities.

Time Commitment: Weekly meetings on Sundays.

Additional Details: We have all eternity lying before us. What will we do with it? No time commitment is too small, but we are required to be stewards of the many gifts that God entrust to us as well as the repeated calls from Popes, Bishops and the teaching of the non-violent Jesus. This requires nothing less than the transformation of ourselves first, and the transformation of contemporary worldly values.

Pastoral Care Committee (Homebound Visitors)

Coordinator: Mary Lastinger: 828-318-6767

Bringing You Closer to God: This ministry allows Extraordinary Ministers of Holy Communion to serve members of our parish family who, due to illness/medical condition, cannot attend Mass and are confined to home or a nursing facility.

Duties: Ministers arrange appointments and visit the homebound usually once per week, bringing the Eucharist.

Time Commitment: Varies depending on the number of visits to be made by the minister per week. Typically all the visits are on the same day. This usually entails time to set up appointment by phone, brief travel, and up to 30 minutes for the visit itself.

Stewardship Support: Training is provided by the pastor. Support is also available from the deacon, the ministry coordinator and other Pastoral Care Ministry members.

Additional Details: Ministers are assigned, as needed, either short term or long term for a specified parishioner. The assignments take into consideration the availability of the minister and the location of the parishioner to minimize travel. Scheduling is flexible, but making the visits on the same day each week is recommended.

Lector

Coordinator: Dona Burleson: 828-298-0604

Bringing You Closer to God: Proclaiming God's word is a humbling experience. Hearing the word can uplift and inspire you as well as those who hear your proclamation.

Duties: Preparation, preparation, preparation is key to the proclamation of God's word. Using the Lector's Guide for context information and pronunciation guidance will enable the scriptural message to be clearly understood. Arrive 15 minutes before Mass begins. Go to the Sacristy, put on the Lector's medallion and be ready to begin the announcements when Father signals you.

Time Commitment: Each Lector's time commitment may vary, however, one hour is the suggested time for preparation for your assigned Mass. This time should be used for reading, reflection, praying and then reading aloud several times to ensure familiarity with all the words and the meaning of the passages. Most Lectors should be prepared to serve once per month and possibly to fill in should an assigned Lector be unable to serve.

Stewardship Support: Each lector receives a Lector's Guide which is used to prepare. This will help with understanding of the context of the scripture as well as pronunciation. The lector coordinator is available for guidance.

Additional Details: Attending a yearly Lector's workshop is recommended.

Liturgical Music (Choir & Instrumentalists)

Coordinator: Karen Parsons: 828-686-6316

Bringing You Closer to God: This ministry allows individuals to use their God-given talents in raising their voices in praise and thanksgiving. Members bless the congregation by enhancing the worship service in a meaningful way.

Duties: Cantors practice prior to assigned Masses and lead the congregation in song. Instrumentalists practice also and accompany the choir, cantors and soloists as needed.

Time Commitment: One to 1.5 hours of practice to prepare for regular weekend liturgies. Periodic additional practices to prepare for special liturgical events may be necessary.

Stewardship Support: Choir experience and reading music is not necessary, however, ability to carry a tune is very helpful in this ministry. Experienced choir members will assist newcomers.

Additional Details: Singers and instrumentalists are always needed and are welcome to join at any time. Current choir practice schedule is Tuesday afternoon at 4:00pm with hopes of scheduling a practice at another time that would be suitable for more members.

Liturgy & Worship Committee

Coordinator: Open

Bringing You Closer to God:

This ministry seeks to empower the people of God to fulfill the Vatican II call to a more conscious, active, participation in the liturgies of the Church. Those who are involved in planning these liturgies inevitably receive more from the liturgies.

Duties:

Work with the clergy and the committee to plan the seasonal liturgies.

Time Commitment:

The committee meets 4 or 5 times a year for 2 hours.

Stewardship Support:

Come as you are. No training or skills are necessary.

Additional Details:

We need your creativity, imagination, and input to enhance our liturgies.